**PHIPPS CONSERVATORY AND BOTANICAL GARDENS**

**VOLUNTEER APPLICATION**

Please email completed application to **vol@phipps.conservatory.org** or mail to

Phipps Conservatory and Botanical Gardens ǀ One Schenley Park, Pittsburgh, Pa. 15213

**Phipps Mission Statement**

To inspire and educate visitors with the beauty and importance of plants; to advance sustainability and worldwide biodiversity through action and research; and to celebrate its historic glasshouse.

**Volunteer Mission Statement**

To empower all volunteers to contribute to the mission of Phipps while providing a rewarding and engaging experience where all contributions are valued and appreciated.

|  |  |
| --- | --- |
| **NAME** | **DATE** |
| **ADDRESS** |
| **CITY** | **STATE** | **ZIP** |
| **HOME PHONE** | **CELL PHONE** |
| **EMAIL**  | **DATE OF BIRTH**  |

**How did you hear about the volunteer program?**

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**Are you a court-referred volunteer? \_\_\_** yes \_\_\_ no

**Are you a member of Phipps Conservatory and Botanical Gardens? \_\_\_** yes \_\_\_ no

**VOLUNTEER EXPERIENCE**

|  |  |
| --- | --- |
| **ORGANIZATION/COMPANY** | **DATE(S)** |
| **Please give a brief description of your position and responsibilities.**  |

|  |  |
| --- | --- |
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**EMPLOYMENT INFORMATION**

|  |  |
| --- | --- |
| **ORGANIZATION/COMPANY** | **DATE(S)** |
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|  |  |
| --- | --- |
| **ORGANIZATION/COMPANY** | **DATE(S)** |
| **Please give a brief description of your position and responsibilities.**  |

**EDUCATION**

|  |  |
| --- | --- |
| **COLLEGE/UNIVERSITY** | **DEGREE/FIELD OF STUDY** |
| **HIGH SCHOOL** |  |
| **TECHNICAL COLLEGE** |  |
| **OTHER** |  |

**Do you have experience working on the following tasks and with the following groups? Check all that apply.**

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| --- | --- | --- | --- | --- | --- |
|  | children |  | the public |  | gardening |
|  | teenagers |  | leading tours |  | plant identification |
|  | senior citizens |  | teaching classes |  | physically/mentally/emotionally challenged individuals |

**Do you have any other special skills or certifications that may be applicable to your volunteer work at Phipps (e.g. first aid, sign language, woodworking)?**

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**Phipps offers a wide variety of volunteer opportunities. Please read carefully through our volunteer position descriptions on our website. Not all opportunities may currently be available. Check all that apply.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Conservatory Docent |  | Science Education  |  | Horticulture- Indoor Displays |
|  | Sustainability Docent |  | Garden Railroad  |  | Horticulture- Outdoor Displays  |
|  | Discovery Program |  | Special Events |  | Horticulture- Production Greenhouse |
|  | Summer Camp Assistant |  | Greeter |  | Phipps Garden Center  |
|  | Homegrown |  | Let’s Move Pittsburgh |  | Office  |

**How do you prefer to volunteer? \_\_\_** working alone \_\_\_ working as part of a team

**Volunteers are asked to make an ongoing commitment to Phipps. Are you willing and able to work a three-hour shift, two to four times a month?**

 **\_\_\_**yes \_\_\_no

**What is your general availability to volunteer? Please check all that apply.**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Mon** | **Tues** | **Wed** | **Thurs** | **Fri** | **Sat** | **Sun** |
| **Mornings**(usually 10 a.m.– 1 p.m.) |  |  |  |  |  |  |  |
| **Afternoons** (usually 1 – 4 p.m.)  |  |  |  |  |  |  |  |
| **Evenings** (occasionally)  |  |  |  |  |  |  |  |
| **If you are available for a limited time, please note the date range you will be available.** |

**What would you bring to the volunteer program at Phipps?**

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**What would make you feel successful as a volunteer at Phipps?**

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**Please list one personal and one professional reference.**

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| --- | --- | --- |
| **Name** | **Relationship** | **Phone** |
| **Name** | **Relationship** | **Phone** |